

Foundation Executive Director

Type: Supervisory/Management

Location: SwedishAmerican / A Division of UW Health

Work Schedule: Full Time · Day Shift · Monday-Friday 8am-5pm

POSITION SUMMARY:

The SAH Foundation Executive Director oversees all aspects of the Foundation including strategy, management, and execution of all fundraising activities and grant administration in support of the Health System's mission, vision, values, and priorities. The Executive Director will create valuable donor relationships and foster a fun, collaborative, and hardworking fundraising team.

EDUCATION/TRAINING:

Bachelor's degree required with 7-10 years of progressively more responsible direct fund development experience. Master's degree preferred. Significant successful experience in planning, directing and implementing comprehensive fund development program (including annual fund, major gifts, capital campaigns, planned giving and endowments). Strong annual report, newsletter and grant writing skills.

LICENSURE/CERTIFICATION:

CFRE (Certified Fund Raising Executive) certification preferred.

EXPERIENCE/SKILLS/ABILITIES:

Excellent communication, organizational, and critical decision-making skills required. Executive presence and style with proven ability to effectively interact and earn support with other members of leadership, Board members, physicians, employees, outside donors, prospective donors, and community organizations. Knowledge of federal and state legislation affecting not-for-profit charities, and special event planning and execution. Serve as a role model representative of the organization with both internal and external audiences.